

## GREGORY TIMMONS

Division of Academic Enhancement  
Milledge Hall  
University of Georgia

### Teaching and Tutoring Experience

**Part-time Instructor**, Division of Academic Enhancement. University of Georgia, 2009 – Present.

Courses taught include Introduction to Academic Writing, Basic Composition for Multilingual Writers, Academic Writing for Multilingual Students, Intensive English Program Levels 5 and 6, and Intensive English Program Academic Writing. Provide writing and grammar instruction to international students for whom English is a second or additional language, encouraging students to discuss their writing issues and to consider the writing requirements of their respective fields. Provide coverage of topics including articles, prepositions, tense, word choice, idiomatic expression, and the genres common in academic writing. Guide and encourage class discussion of writing expectations in Western academic institutions.

**Graduate Writing Tutor**, Division of Academic Enhancement. University of Georgia, 2018 – Present.

Provide writing assistance to graduate students in support of typical graduate writing projects, such as dissertations, research papers, statements of purpose, professional proposals, etc., covering most areas of the social sciences, arts, and humanities. Work with students who speak and write English as an additional language, assisting them with understanding the expectations for writing at Western academic institutions, developing clear and idiomatic expression, and improving sentence construction and grammar.

**Writing Tutor**, Division of Academic Enhancement. University of Georgia, 2006 – 2018.

Assisted undergraduate students, graduate students, and professionals in the University of Georgia community with issues related to writing, such as grammar, organization, diction, style, invention, and documentation. Worked with individuals on a variety of writing projects, such as essays, research papers, dissertations, résumés and CVs, statements of purpose, and professional proposals, covering most areas of the social sciences, hard sciences, arts, and humanities. Worked with individuals who speak and write English as an additional language, assisting them with understanding the expectations for writing at Western academic institutions, developing clear and idiomatic expression, and improving sentence construction and grammar.

**Writing Tutor for Thrive | Georgia (formerly Freshman College Summer Experience)**,

Division of Academic Enhancement. University of Georgia, July 2017.

Provided writing assistance to participants in Thrive | Georgia, providing feedback on drafts and advising students regarding approaches to assignments, generation and inclusion of details, organization, paragraph unity, and other matters.

**Instructor**, Department of English. University of Georgia, 2002 – 2011.

Courses Taught: ENGL 1101, ENGL 1102, ENGL 1102M (Multicultural First-Year

Composition II), ENGL 2310 (British Literature to 1700; instructor of record while a TA), ENGL 3590 (Technical Writing; instructor of record while a TA). In ENGL 1101, ENGL 1102, and ENGL 1102M, focused on guiding students in developing an understanding of analytical and argumentative writing, placing emphasis on distinguishing between arguable claims and opinions, selecting and incorporating appropriate evidence, and considering audience. Writing topics included invention strategies, critical reading strategies, organization, paragraph development, and grammar. In ENGL 2310, provided a survey of significant British literary works, emphasizing the development of the idea of literature over time and the cultural values and perspectives embedded in the works chosen. In ENGL 3590, provided coverage of the typical technical writing genres, placing emphasis on collaboratively produced writing.

**Computer Instructor**, Upward Bound Summer Residential Program. University of Georgia, 2004, 2006.

Provided instruction in basic desktop computer operation; Microsoft Word and PowerPoint, and Excel; and basic HTML.

### **Other Professional Experience**

**Computer Services Specialist**, Department of English. University of Georgia, 2001–2004. Responsibilities included setting up and maintaining a 15-station computer lab running Windows 2000; assisting in the support of other computer labs in the English department; assisting in the setup, network configuration, and maintenance of faculty and staff computers running Windows XP and Windows 2000; setting up printer shares for offices within the department; providing occasional support for Apple Macintosh computers running OS 9 and OS X; providing troubleshooting and technical support for faculty and staff with regard to networking, software, and hardware; providing occasional technical support for audio/visual equipment used by faculty; and performing hardware installation on occasion.

**Writing Center Tutor**, Department of English. University of Georgia, Spring Quarter 1997, Fall Quarter 1997, and Fall Semester 2000.

Assisted students with a variety of writing issues, including invention, development of thesis statements, organization, paragraph development, and word choice. Assisted students with approaches to analysis and argumentation. Worked with non-native speakers of English on such issues as idiomatic expression, word choice, sentence structure, grammar, and organization.

**Assistant Editor**, *Text & Presentation*, vol. XV. University of Georgia, Fall Quarter 1993.

Responsibilities included converting articles received on computer disks to a usable format and proofing articles selected for publication.

### **Presentations and Workshops**

**Presenter, Student Success Workshop titled “Preparing Statements of Purpose.”** Division of Academic Enhancement. University of Georgia, Spring 2018. Utilizing a slide presentation, handouts, and discussion, offered strategies for generating detailed material for statements of purpose, engaging the reader’s attention, persuading the reader, and striking an effective balance between the personal and the professional.

**Resource person, Fall Thesis Workshops for College of Environment and Design Graduate Students.** Owens Library, College of Environment and Design. University of Georgia, Fall 2015. Served as a resource person for two workshops, providing suggestions and responses to questions regarding the thesis writing process.

**Presenter, workshops on basic Web page design.** UGA Department of English. University of Georgia, Fall Semester 1999.

**Co-presenter, workshop on using classroom technologies.** UGA Department of English. University of Georgia, Spring Semester 1999.

**Presenter, workshops on using the Freshman English computer labs.** UGA Department of English. University of Georgia, Winter Quarter 1998 and Spring Quarter 1998.

### **Service**

**Participant, Literacies Component of the DAE Curriculum Revision Process.** Contributed material to all of the literacy syllabi with regard to descriptions and learning outcomes, and participated in planning meetings and meetings to finalize the proposed content.

**Member, Local Arrangements Committee.** 1996 Aphra Behn Society Conference. Responsibilities included assembling and maintaining a database of Society members, printing various form letters and labels, and attending to the equipment needs of participants.

**Session Moderator: "Role Construction."** 1996 Aphra Behn Society Conference.

### **Conference Papers**

"... and baiting their religion, to women they are a good sort of people': Sex, Jewish Men, and Eighteenth-Century British Literature." 2003 Southeastern American Society for Eighteenth-Century Studies, Columbia, South Carolina.

"Alternate Visions of *The Beggar's Opera*." 2002 Southeastern American Society for Eighteenth-Century Studies, Chapel Hill, North Carolina.

"Polly and *The Beggar's Opera*." 2001 Southeastern American Society for Eighteenth-Century Studies, Huntsville, Alabama.

"*The Beggar's Opera*: From Stage to [Computer] Screen." 2000 Southeastern American Society for Eighteenth-Century Studies, Savannah, Georgia.

"Don't tell where I come from': Boswell's Sacrifice of Scottish Identity in the *London Journal*." 1998 Southeastern American Society for Eighteenth-Century Studies, Atlanta, Georgia.

"Prostitute to a Fish': Dark Sexuality in Jane Barker's *Exilius*." 1996 Southeastern American

Society for Eighteenth-Century Studies, Tallahassee, Florida.

“Crusoe’s Mastery of Self and Others.” 1995 Southeastern American Society for Eighteenth-Century Studies, Mobile, Alabama.

### **Education**

B.A., English, Georgia State University, December 1992

M.A. and Ph.D. student, University of Georgia, 1993–2005