In the best interests of the health and safety of our students, faculty and staff, Immigration Services will be mailing all documents. In-person document pick up will only be permitted in extreme circumstances. All International shipments, Initial I-20s, Initial DS-2019s, and Optional Practical Training materials will be mailed via express shipping.

Please choose how you would like to receive your document:

**USPS**

If you would like your document delivered to an address inside the U.S. using USPS, please provide us with your U.S. address. Please note, this delivery option will not have tracking information. (All International shipments, Initial I-20s, Initial DS-2019s, and Optional Practical Training materials can only be mailed via express shipping.)

**Express Shipping**

If you would prefer to have your document mailed with tracking information and through a mailing courier (UPS & FedEx) please follow the instructions below to order an express mail shipping label. This is the only option for mailing outside the U.S.

UGA uses an express mail service that will allow you to receive your acceptance packet and I-20 through UPS or FedEx within 3-5 business days. Requesting your immigration documents through express mail is at YOUR expense and your credit card (Visa, MasterCard or Discover cards only) will be charged upon requesting this service.

1. To request express mailing of your documents, log into Compass:
   a. If you log into Compass with your MyID, please go to: [MyID login for eShipGlobal](#)
   b. If you log into Compass with your University ID, date of birth, and PIN, please go to: [PIN login for eShipGlobal](#)
2. You must use the website links provided above – do not go through the UPS or FedEx website directly. All communication will go through eShipGlobal service, who will notify us that you are requesting your document to be sent by express mail.
3. Once you have submitted the e-form at the links above, you will be redirected to the eShipGlobal website.
4. You will be prompted to log into your eShipGlobal account or to create an account if you do not have one.
5. Once logged into the eShipGlobal website, click “Receive packages from university”
6. You may request shipment either to your foreign address or to a US address. If your I-20 will be sent to a US address, please include the name of the person who lives at that address. Please pay close attention to the information submitted, as errors in the credit card information or submitting incorrect or incomplete address information will result in a delay in the mailing of your document.
7. If you experience any difficulty in registering and processing the shipment, please use the “Help” link in the site for step-by-step instructions. If you have additional questions about how to use this service, please email [support@eshipglobal.com](mailto:support@eshipglobal.com).